

# **Salt Lake County Homeless Coordinating Council, Inc. Code of Conduct**

Adopted May 11, 2006

## **Mission:**

The mission of Salt Lake County Homeless Coordinating Council, Inc. is to advocate for homeless people by coordinating services, sharing information, and increasing public awareness.

## **Vision:**

The vision of Salt Lake County Homeless Coordinating Council, Inc. is to break the cycle of homelessness by:

- Identifying gaps in the continuum of care;
- Utilizing research and resources to establish creative, effective action programs which address these gaps;
- Supporting and collaborating on grant applications; and educating the public, elected officials, and policy makers regarding homelessness and solutions.

## **Accountability**

The Salt Lake County Homeless Coordinating Council, Inc. is responsible to its stakeholders that include affiliates, board, donors, and others who have placed faith in our mission, support our goals and work on behalf and with people who are experiencing homelessness in Salt Lake County.

To uphold this trust we will:

- Promote good stewardship of the Council resources;
- Refrain from using organizational resources for non-Council purposes;
- Observe and comply with all laws and regulations affecting the Council, staff, officers and board members;
- Insure open and transparent reporting and fiscal accountability;

We will disclose fully the state of our organization, recognizing that power comes from a healthy evaluation of both our strengths and weaknesses, and uphold the highest standards of accountability.

A copy of the Code of Conduct will be distributed to all members of the Council and available upon request to others upon request. The Code will be reviewed periodically by the Council membership.

## **Conflict of Interest**

- At the Council we will avoid any conflict of interest or appearance of a conflict of interest.
- We will avoid any activity with vendors, grantees, or others that would compromise decisions or the ability to effectively carry out the duties for which we are responsible or that would conflict with the best interest of the Council.
- All gifts, favors, fees or honoraria will be declared except for promotional items or items of nominal value.
- We will avoid influencing the selection of staff, consultants and vendors solely on the basis of a personal relationship.
- Violation of standards by officers, employees or agents of The Council may result in disciplinary action up to and including termination or removal from the Council's Executive Committee.

## Compliance Officer

Any questions regarding the code, its interpretation or application should be directed to the Council Chair (Compliance Officer). If a staff or Council member knows of a violation of the code, she or he should immediately report it directly to the Compliance Officer. The Compliance Officer will promptly investigate all alleged code violations.

Staff or Council members may also confidentially contact directly the Chair of the State Homeless Coordinating Committee to report accounting or other financial concerns. Staff will not suffer retaliation in any form for reporting their concerns as described in the code.

## Executive Council for 2005-2007

### Chair

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### Past Chair

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### Chair Elect

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### Continuum of Care Committee Chair

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