

**Utah Balance of State  
Homeless Coordinating Council, Inc.  
April 9, 2007  
Minutes**

**In Attendance:**

**Attending in Person:**

Sharon Downing, Chair  
Eileen Dwyer, Director  
Jim David, Continuum of Care  
Maureen Allred, Six County AOG  
Jeff Kane, Homeless Veterans Fellowship  
Stefanie Jones, BRAG

**On Conference Call:**

Barbara Dougherty, Golden Rule Mission  
Sharon Relph, Four Corners Behavioral Health  
Lin Fulcher, Ogden/Weber Housing Authority  
Gloria Kariya, United Way of Northern Utah  
Carol Bolsover, Iron County Care and Share  
Debbie Stark, Your Community Connection  
Shirley Brown Miller, Your Community Connection  
Kim Michaud, Safe Harbor  
ReAnne VanDrimmelen, St. Anne's Center  
Tara Adamson, Davis Family Connection Center  
Norma Jurado, Uintah Basin AOG

1. Sharon Downing welcomed the participants and introductions were made.
2. Sharon Downing asked for approval of the minutes for the March 12<sup>th</sup> meeting. Debbie Stark motioned and Barbara Dougherty seconded the motion to approve them as written. Unanimously approved.
3. Area Updates and Pilot Projects:
  - a. Bear River AOG – Stefanie Jones reported on a DV pilot project where individuals referred by the police are placed in temporary housing until they are approved for permanent housing under Section 8. It is taking about five months for this approval and costs about \$2,000 per family each month while in temporary housing.
  - b. Uintah Basin AOG – Norma Jurado reported they are completing the paperwork for HUD funding to begin rehabilitation of a house and expect to have the work completed in 35 to 45 days. The house is currently occupied and they will be relocating the resident.
  - c. Southeastern AOG – Sharon Relph reported they would hold a meeting on Wednesday, April 11<sup>th</sup> but had nothing else to report.

- d. Six County AOG – Maureen Allred reported there is a pilot project in Sanpete County which will provide housing for two families on May 1<sup>st</sup>. This will increase to four families with the assistance of other agencies in the area.
  - e. Davis County – Tara Adamson reported they will meet with the new County Commissioner to prepare their ten-year Homeless Plan. They pilot project to provide housing for three families which they hope to increase later.
  - f. Five County AOG – Carol Bolsover reported they discussed the Homeless Count in their last meeting on March 21<sup>st</sup>. The next meeting on April 11<sup>th</sup> will discuss the new shelter and the Lost Boys project.
  - g. Weber County AOG – Lin Fulcher and Gloria Kariya reported their last meeting was in March. The meeting was held at St. Anne's Center and the committee had a dutch oven lunch prepared by their volunteer staff. A pilot project is attempting to put people from the St. Anne's Center in one-bedroom apartments. Next month the committee will visit the Victoria Ridge Retirement Apartments. ReAnne VanDrimmelen is the new acting director of St. Anne's and said she is trying to improve their operations.
4. HMIS Update:  
Michelle Vasquez was not available to report on this project so it will be continued to the next meeting.
  5. Incorporation Documents:  
Debbie Stark motioned and Norma Jurado seconded to accept the proposed Articles of Incorporation and the Bylaws for the Balance of State organization. After some questions, the motion was approved unanimously. Eileen Dwyer reported that the EIN number had been received.
  6. HUD 2007 Goals/Committee Members:  
Gloria Kariya requested that Lloyd Pendleton get copies of the CoC goals to distribute to the other LHCC throughout the state and she would put it on the agenda for the April 18<sup>th</sup> meeting. Eileen Dwyer requested CoC goals from each LHCC by May 4<sup>th</sup>. She said sample goals were shown in Chart N of the 2006 Grant or in Part 4 of Chart U. She also asked for several volunteers to serve as the Goals Review Committee. Carol Bolsover, Maureen Allred, Shirley Brown Miller, Stefanie Jones, Tara Adamson and Sharon Relph agreed to serve on this committee. Norma Jurado said she would get either Heather Hoyt or Mike McKee to participate.
  7. Priority Criteria:

Discussion took place among the council regarding the numbers on the priority criteria. One recommendation was low numbers and another was much higher numbers. It was agreed to use the higher numbers by the council. Sharon Downing said the ranking sheet would be sent by e-mail to committee members with the numbers added.

8. Announcements/Other Business:  
No items were raised by the group.
9. The meeting was adjourned at 1:00 PM.

### Continuum of Care Meeting

Eileen reported on developments on the Continuum of Care. She reviewed the scores we were awarded in the 2006 HUD Grant. We scored well but will need improvements in some areas.

Part I: CoC Organizational Structure	8.00 (Max)	7.00 (Recd)
Part II: CoC Housing & Services Needs	12.00 (Max)	
Needs	7.00	6.50 (Recd)
HMIS	5.00	4.50 (Recd)
Part III: CoC Strategic Planning	10.00	8.75 (Recd)
Part IV: CoC Performance	18.00 (Max)	
Performance	16.00	13.00 (Recd)
Removal of Reg. Barriers	2.00	2.00 (Recd)
Part V: Emphasis on Housing Activities	12.00 (Max)	9.00 (Recd)
 TOTAL:	 60.00	 50.75 (Recd)
Needs:	40.00	40.00 (Recd)
	100.00	90.75 (Recd)

HUD CoC Threshold was 86 for funding.

The notices of HUD funding were placed in newspapers throughout the state.

The total amount for this year's funding is \$988,766 and if there is a bonus for new permanent housing, we will receive an additional \$148,315

Training date for Exhibit 2 will take place on April 17<sup>th</sup> at 12:00 noon.