

## Part I: CoC Organizational Structure

<b>HUD-Defined CoC Name:*</b>	<b>CoC Number*</b>
Utah Balance of State Continuum of Care	UT-503

### A: CoC Lead Organization Chart

<b>CoC Lead Organization: Utah Balance of State Homeless Coordinating Council (UBOSHCC)</b>		
<b>CoC Contact Person: Jonathan Hardy</b>		
<b>Contact Person's Organization Name: Utah State Department of Community and Culture</b>		
<b>Street Address: 324 South State St., Suite 500</b>		
<b>City: Salt Lake City</b>	<b>State: UT</b>	<b>Zip: 84111</b>
<b>Phone Number: 801-538-8650</b>	<b>Fax Number: 801-538-8888</b>	
<b>Email Address: <a href="mailto:jhardy@utah.gov">jhardy@utah.gov</a></b>		

### B: CoC Geography Chart

<b>Geographic Area Name</b>	<b>6-digit Code</b>
Beaver County	499001
Box Elder	499003
Clearfield (Davis County)	490174
Cache County	499005
Carbon County	499007
Daggett County	499009
Davis County	499011
Duchesne County	499013
Emery County	499015
Garfield County	499017
Grand County	499019
Iron County	499021
Juab County	499023
Kane County	499025
Layton (Davis County)	490624

<b>Geographic Area Name</b>	<b>6-digit Code</b>
Logan (Cache County)	490672
Millard County	499027
Morgan County	499029
Ogden (Weber County)	490888
Piute County	499031
Rich County	499033
St. George (Washington County)	491074
San Juan County	499037
Sanpete County	499039
Sevier County	499041
Uintah County	499047
Washington County	499053
Wayne County	499055
Weber County	499057

# CoC Structure and Decision-Making Processes

## C: CoC Groups and Meetings Chart

CoC Planning Groups		Meeting Frequency (check only one column)				Enter the number of organizations/entities that are members of each CoC planning group listed on this chart.
		At Least Monthly	At Least Quarterly	At Least Biannually	Annually	
<b>CoC Primary Decision-Making Group</b> (list only one group)						
<b>Name:</b>	<b>Utah Balance of State Homeless Coordinating Council (UBOSHCC)</b>	<b>X</b>				<b>25</b>
<b>Role:</b>	This group plans and implements strategies that assist agencies and regional planners throughout the UBOSHCC to address homelessness through housing, self-sufficiency, and prevention.					
<b>Other CoC Committees, Sub-Committees, Workgroups, etc.</b>						
<b>Name:</b>	<b>Executive Committee</b>	<b>X</b>				<b>3</b>
<b>Role:</b>	This group plans meetings/activities, administrate CoC committee staff, addresses Council issues and will be responsible for the incorporation and tax status.					
<b>Name:</b>	<b>Point-in-Time Committee</b>		<b>X</b>			<b>8</b>
<b>Role:</b>	This committee plans and coordinates point-in-time data collection for street count and shelter capacity surveys, and provides technical assistance to participating agencies.					
<b>Name:</b>	<b>HMIS Steering Committee</b>	<b>X</b>				<b>12</b>
<b>Role:</b>	This committee monitors HMIS implementations, processes field agency feedback, and coordinates HMIS agency improvements in programming, security, training and data collection policy.					
<b>Name:</b>	<b>Threshold Committee</b>				<b>X</b>	<b>5</b>
<b>Role:</b>	This committee reviews need, quality, and completeness of project applications, determines threshold qualification, and provides technical assistance to agencies for presenting complete packages.					
<b>Name:</b>	<b>Prioritization Committee</b>				<b>X</b>	<b>12</b>
<b>Role:</b>	This committee determines rating factors and procedures, ranks projects according to need, efficiency and housing emphasis, and manages funding apportionment with Pro Rata Need availability.					
<b>Name:</b>	<b>State Homeless Coordinating Committee (SHCC)</b>		<b>X</b>			<b>21</b>
<b>Role:</b>	This committee coordinates the State's Ten-Year-Plan with AOG's, counties, and cities to reduce and end chronic homelessness. This committee also consults the UBOSHCC on strategy and need.					
<b>Name:</b>	<b>SHCC Discharge Planning Committee</b>	<b>X</b>				<b>14</b>
<b>Role:</b>	This committee targets policies that present institutional barriers and develops protocols and policies to ensure those discharged from institutions enter non-McKinney-Vento funded permanent housing.					

<b>CoC Planning Groups</b>		<b>Meeting Frequency (check only one column)</b>			<b>Enter the number of organizations/ entities that are members of each CoC planning group listed on this chart.</b>
<b>Name:</b>	<b>SHCC Supportive Services Committee</b>		<b>X</b>		<b>12</b>
<b>Role:</b>	This committee coordinates policies and procedures for streamlining access to, and resolving barriers of, maintaining SSDI, TANF, Medicaid and other public services.				
<b>Name:</b>	<b>SHCC Information Committee</b>		<b>X</b>		<b>12</b>
<b>Role:</b>	This committee coordinates planning for integrating policy and strategy between statewide HMIS, DV, Mental Health, and Substance Abuse Information System planners by 40% statewide.				
<b>Name:</b>	<b>SHCC Affordable Housing Committee</b>		<b>X</b>		<b>15</b>
<b>Role:</b>	This committee orchestrates prioritizing “Housing First” with HOME, CDBG, and LIHTC programs and constructs a 10-year strategy to increase housing for programs by 40% statewide.				
<b>Name:</b>	<b>Local Homeless Coordinating Committees (LHCC) (nine)</b>	<b>X</b>			<b>15 per Committee</b>
<b>Role:</b>	Nine local homeless coordinating committees, each coordinates local resources, identifies local needs, and plans local implementation of the State’s 10-Year Plan to End Chronic Homelessness.				

## D: CoC Planning Process Organizations Chart

	Specific Names of All CoC Organizations	Geographic Area Represented	Subpopulations Represented, if any* (no more than 2 per organization)		
<b>PUBLIC SECTOR</b>	<b>STATE GOVERNMENT AGENCIES</b>				
	Utah State Department of Community & Culture	Statewide			
	Utah State Housing & Community Development	Statewide			
	Department of Workforce Services	Statewide			
	Department of Health: Division of Mental Health	Statewide	SMI	SA	
	Department of Human Services	Statewide	DV	Y	
	- Child and Family Services		DV		
	- Foster Care		Y		
	- Vocational Rehabilitation				
	- Services for People with Disabilities				
	State Office of Education	Statewide	Y		
	Department of Corrections	Statewide			
	(These State agencies are represented centrally and in each of the seven Regional Homeless Coordinating Committees.)				
	<b>LOCAL GOVERNMENT AGENCIES</b>				
	Bear River Association of Governments	Bear River AOG			
	Cache County Council	Bear River AOG			
	Davis County Commission	Davis County			
	Davis County Library	Davis County			
	Iron County Youth Services Center	Five County AOG	Y		
	Five Count Association of Governments	Five County AOG			
	St. George Main Library	Five County AOG			
	St. George Mayor's Office	Five County AOG			
	Washington County Youth Crisis Center	Five County AOG	Y		
	Morgan County Food Pantry	Ogden Weber AOG			
	Morgan County Library	Ogden Weber AOG			
	Ogden City	Ogden Weber AOG			
	Weber County Association of Governments	Ogden Weber AOG			
	Weber County Commission	Ogden Weber AOG			
	Weber County Library	Ogden Weber AOG			
	Weber Human Services Agency	Ogden Weber AOG			
	Emery County Food Pantry	SE Utah AOG			
	Executive San Juan County Foundation	SE Utah AOG			
	Grand County Council	SE Utah AOG			
	Grand County Food Pantry	SE Utah AOG			
	Green River Library	SE Utah AOG			
	Price City Library	SE Utah AOG			
	Price City Mayor's Office	SE Utah AOG			
	Southeast Utah Association of Governments	SE Utah AOG			
	Delta City Library	Six County AOG			
	Fillmore City Library	Six County AOG			
	Manti City Library	Six County AOG			
	Nephi City Library	Six County AOG			
	Sanpete County Commission	Six County AOG			
	Six County Association of Governments	Six County AOG			
	Richfield City Library	Six County AOG			

Daggett County Commission	Uintah AOG		
Duchesne City Mayor's Office	Uintah AOG		
Duchesne County Library	Uintah AOG		
Duchesne County Victim's Advocate Office	Uintah AOG	DV	
Myton City Mayor's Office	Uintah AOG		
Roosevelt City Mayor's Office	Uintah AOG		
Tri County Health Department	Uintah AOG		
Uintah Basin Agency on Aging	Uintah AOG		
Uintah Basin Association of Governments	Uintah AOG		
Uintah County Commission	Uintah AOG		
Ute Tribe Office	Uintah AOG		
Ute Tribe Social Services Agency	Uintah AOG		
Ute Tribe Victim's Advocate Office	Uintah AOG	DV	
Vernal City Council	Uintah AOG		
Vernal City Mayor's Office	Uintah AOG		
<b>PUBLIC HOUSING AGENCIES</b>			
Logan Section Eight Housing Office	Bear River AOG		
Neighborhood Nonprofit Housing Corporation	Bear River AOG		
Davis County Housing Authority	Davis County		
Cedar City Housing Authority	Five County AOG		
Color Country Community Housing Office	Five County AOG		
St. George Housing Authority	Five County AOG		
Piute Indian Tribe Housing Authority	Five County AOG		
Beaver City Housing Authority	Five County AOG		
Ogden Weber Housing Authority	Ogden Weber AOG		
Carbon County Housing Authority	SE Utah AOG		
Grand County Housing Authority	SE Utah AOG		
Richfield Community Housing Services	Six County AOG		
Roosevelt Housing Authority	Uintah AOG		
Uintah Basin Housing Authority	Uintah AOG		
Ute Tribe Housing Authority	Uintah AOG		
<b>SCHOOL SYSTEMS / UNIVERSITIES</b>			
Box Elder County School District	Bear River AOG	Y	
Cache County School District	Bear River AOG	Y	
Logan City School District	Bear River AOG	Y	
Utah State University	Bear River AOG		
Davis County School District	Davis County	Y	
Beaver County School District	Five County AOG	Y	
Dixie State College	Five County AOG		
Garfield County School District	Five County AOG	Y	
Iron County School District	Five County AOG	Y	
Kane County School District	Five County AOG	Y	
Southern Utah University	Five County AOG		
Washington County School District	Five County AOG	Y	
Morgan County School District	Ogden Weber AOG	Y	
Ogden City School District	Ogden Weber AOG	Y	
Weber County School District	Ogden Weber AOG	Y	
Weber State University	Ogden Weber AOG		
Carbon County School District	SE Utah AOG	Y	
College of Eastern Utah	SE Utah AOG		
Emery County School District	SE Utah AOG	Y	
Grand County School District	SE Utah AOG	Y	
Juab County School District	Six County AOG	Y	
Millard County School District	Six County AOG	Y	
North Sanpete School District	Six County AOG	Y	
Piute County School District	Six County AOG	Y	
Sevier County School District	Six County AOG	Y	

	<b>SCHOOL SYSTEMS / UNIVERSITIES (CONTINUED)</b>			
	Snow College	Six County AOG		
	South Sanpete School District	Six County AOG	Y	
	Wayne County School District	Six County AOG	Y	
	Utah State University Extension	Statewide		
	Daggett County School District	Uintah AOG	Y	
	Duchesne County School District	Uintah AOG	Y	
	Roosevelt School District	Uintah AOG	Y	
	Uintah Basin Applied Technical College	Uintah AOG		
	Uintah County School District	Uintah AOG	Y	
	<b>LAW ENFORCEMENT / CORRECTIONS</b>			
	Cache County Juvenile Justice Office	Bear River AOG	Y	
	Cache County Sheriff's Office	Bear River AOG		
	Logan City Police Department	Bear River AOG		
	Davis County Sheriff's Office	Davis County		
	Washington County Sheriff's Office	Five County AOG		
	Morgan County Sheriff's Office	Ogden Weber AOG		
	Ogden City Police Department	Ogden Weber AOG		
	Weber County Sheriff's Office	Ogden Weber AOG		
	Carbon County Sheriff's Office	SE Utah AOG		
	Moab City Police Department	SE Utah AOG		
	Price City Police Department	SE Utah AOG		
	Juab County Sheriff's Office	Six County AOG		
	Millard County Sheriff's Office	Six County AOG		
	Piute County Sheriff's Office	Six County AOG		
	Richfield City Police Department	Six County AOG		
	Sanpete County Sheriff's Office	Six County AOG		
	Sevier County Sheriff's Office	Six County AOG		
	Wayne County Sheriff's Office	Six County AOG		
	State of Utah Highway Patrol	Statewide		
	Daggett County Sheriff	Uintah AOG		
	Duchesne County Sheriff	Uintah AOG		
	Roosevelt City Police	Uintah AOG		
	Uintah County Sheriff	Uintah AOG		
	Vernal City Police	Uintah AOG		
	<b>LOCAL WORKFORCE INVESTMENT ACT (WIA) BOARDS</b>			
	Bear River Regional Council	Bear River AOG		
	Wasatch North Regional Council	Davis County Ogden-Weber AOG		
	Western Regional Council	Five County AOG Six County AOG		
	Southeast Regional Council	Southeast Utah AOG		
	Uintah Regional Council	Uintah AOG		
	<b>OTHER</b>			
<b>PRIVATE SECTOR</b>	<b>NON-PROFIT ORGANIZATIONS</b>			
	Box Elder Community Food Pantry	Bear River AOG		
	Cache Community Food Pantry	Bear River AOG		
	Cache Valley Hispanic Center	Bear River AOG		
	Citizen's Against Physical & Sexual Assault	Bear River AOG	DV	
	Your Community in Unity	Bear River AOG		
	Bountiful Community Food Pantry	Davis County		
	Davis Citizen's Coalition Against Violence	Davis County	DV	

Family Connection Center	Davis County	DV	Y
Head Start Family Enrichment Center	Davis County	Y	DV
Safe Harbor Crisis Center	Davis County	DV	
Beaver/Milford Care and Share	Five County AOG	SMI	SA
Canyon Creek Women's Crisis Center	Five County AOG	DV	
Dixie Care and Share	Five County AOG	SMI	SA
DOVE Center	Five County AOG	DV	
Erin Kimball Memorial Foundation	Five County AOG	DV	
Garfield County Care and Share	Five County AOG	SMI	SA
Hurricane Valley Food Bank	Five County AOG		
Iron County Care and Share	Five County AOG	SMI	SA
Kanab Care and Share	Five County AOG	SMI	SA
Red Rock Center for Independent Living	Five County AOG	SMI	
Volunteer Center of Washington County	Five County AOG		
Washington County Youth Crisis Center	Five County AOG	Y	
Homeless Veterans Fellowship	Ogden Weber AOG	VET	SA
Ogden Weber Community Action Partnership	Ogden Weber AOG		
Serenity House – Utah Alcoholism Foundation	Ogden Weber AOG	SA	
Tri-County Independent Living Center	Ogden Weber AOG	SMI	
Your Community Connection – Ogden	Ogden Weber AOG	DV	Y
Gentle Ironhawk Shelter	SE Utah AOG	DV	
Grand County Food Bank	SE Utah AOG		
Green River Community Center	SE Utah AOG		
Green River Food Pantry	SE Utah AOG		
Seekhaven Family Resource Center	SE Utah AOG	DV	
Central Utah Counseling Center	Six County AOG	SMI	
Central Utah Food Share	Six County AOG		
Colleen Quigley Women's Shelter	Six County AOG	DV	
New Horizons Crisis Center	Six County AOG	DV	
TURN Community Services	Statewide	SMI	
Mount Pleasant Food Bank	Uintah AOG		
Uintah Basin Family Support Center	Uintah AOG	DV	
Vernal Domestic Violence Shelter	Uintah AOG	DV	
<b>FAITH-BASED ORGANIZATIONS</b>			
LDS Area Welfare Agent	Bear River AOG		
Westminster Presbyterian Church	Davis County		
LDS Deseret Industries Transient Services	Five County AOG		
Salvation Army Soup Kitchen – St. George	Five County AOG		
Catholic Community Services of Ogden	Ogden Weber AOG	HIV	
Ogden LDS Bishop's Storehouse	Ogden Weber AOG		
Ogden Rescue Mission	Ogden Weber AOG		
Salvation Army of Ogden	Ogden Weber AOG	SA	
St. Anne's Center of Ogden	Ogden Weber AOG	SMI	
Golden Rule Mission	SE Utah AOG		
LDS Church Representative	Uintah AOG		
St. James Catholic Church	Uintah AOG		
<b>FUNDERS / ADVOCACY GROUPS</b>			
ARC of Washington County	Five County AOG		
United Way of Northern Utah	Ogden Weber AOG		
Utah Housing Coalition	Statewide		
Utah Housing Corporation	Statewide		

Utah Issues Center for Poverty Research	Statewide		
Walsh & Weathers Research & Policy Studies	Uintah AOG		
<b>BUSINESSES (BANKS, DEVELOPERS, BUSINESS ASSOCIATIONS, ETC.)</b>			
All Homes	Davis County		
Color Country Community Housing, Inc.	Five County AOG		
Sun Transportation of St. George	Five County AOG		
America First Credit Union	Statewide		
American Express Centurion Bank	Statewide		
Coldwell Banker Real Estate	Statewide		
Consumer Credit Counseling Service	Statewide		
Fannie Mae	Statewide		
Far West Bank	Statewide		
Kier Management Corporation	Statewide		
Lifetime Learning Center	Statewide		
Wells Fargo Bank	Statewide		
Zions Bank	Statewide		
Sage Motel/Vernal Cab Company	Uintah AOG		
<b>HOSPITALS / MEDICAL REPRESENTATIVES</b>			
Bear River Mental Health Agency	Bear River AOG	SMI	
Bear River Substance Abuse Agency	Bear River AOG	SA	
Davis Behavioral Health Agency	Davis County	SMI	
Doctor's Free Clinic at St. George	Five County AOG	SMI	
Enterprise Valley Medical Clinic	Five County AOG		
Horizon House Substance Abuse Center	Five County AOG	SA	
Independence House Mental Health Center	Five County AOG	SMI	
Milford Valley Medical Clinic	Five County AOG		
Oasis House Mental Health Center	Five County AOG	SMI	
Southwest Behavioral Health Agency	Five County AOG	SMI	
Veteran's Community Clinic – St. George	Five County AOG	VET	
Ogden Health Access Team	Ogden Weber AOG		
Four Corners Community Behavioral Health	SE Utah AOG	SMI	
Central Utah Counseling Center	Six County AOG	SMI	
Intermountain Health Care	Statewide		
Northeast Counseling Center	Uintah AOG	SMI	
Tri-County Health Department	Uintah AOG		
<b>HOMELESS / FORMERLY HOMELESS PERSONS</b>			
Amy Shurley	Bear River AOG		
Carrie Werner	Five County AOG		
Tom Martin	Five County AOG		
Sara Law	Ogden/Weber		
John Rambo	Ogden/Weber		
Norma Jurado	Uintah AOG		
<b>OTHER</b>			
Alan Hansen, Davis County Commissioner	Davis County		
Chad W Johnson, Beaver County Commissioner	Five County AOG		
Eugene H Mayor, Beaver County Mayor	Five County AOG		
Maloy Dodds, Garfield County Commissioner	Five County AOG		
Lowell Mecham, Garfield County Mayor	Five County AOG		
Dennis Stowell, Iron County Commissioner	Five County AOG		
Connie Robinson, Iron County Mayor	Five County AOG		

Mark Habbeshaw, Kane County Commissioner	Five County AOG		
Kim Lawson, Kane County Mayor	Five County AOG		
Daniel D McArthur, St. George City Mayor	Five County AOG		
James J Eardley, Washington County Commissioner	Five County AOG		
Dan McGuire, Washington County Mayor	Five County AOG		
Matthew R Godfrey, Ogden City Mayor	Ogden Weber AOG		
Jan Zogmaister, Weber County Commissioner	Ogden Weber AOG		
Michael S Milovich, Carbon County Commissioner	SE Utah AOG		
Joe L Piccolo, Price City Mayor	SE Utah AOG		
Bruce Blackham, Sanpete County Commissioner	Six County AOG		
John C Cooper, Millard County Commissioner	Six County AOG		
Ivan Cowley, Sevier County Commissioner	Six County AOG		
Stanley Wood, Wayne County Commissioner	Six County AOG		
Gary Herbert, Lt. Governor Chair State Homeless Coordinating Committee	Statewide		
Olene Walker, Former Governor	Statewide		
Clinton Park, Duchesne City Mayor	Uintah AOG		
Kathleen Cooper, Myton City Mayor	Uintah AOG		
Russel Cowan, Roosevelt City Mayor	Uintah AOG		
Michael McKee, Uintah County Commissioner	Uintah AOG		
Allan Mashburn, Vernal City Mayor	Uintah AOG		

**\*Subpopulations Key:** Seriously Mentally Ill (SMI), Substance Abuse (SA), Veterans (VET), HIV/AIDS (HIV), Domestic Violence (DV), and Youth (Y).

## E: CoC Governing Structure Chart

<p>1. Is the CoC's primary decision-making body a legally recognized organization (check one)?</p> <p><input type="checkbox"/> Yes, a 501(c)(3)</p> <p><input type="checkbox"/> Yes, a 501(c)(4)</p> <p><input checked="" type="checkbox"/> Yes, other – specify: In the Process of applying for a 501(c)(3)</p> <p><input type="checkbox"/> No, not legally recognized</p>	
<p>2. If your CoC were provided with additional administrative funds from HUD, would the primary decision-making body, or an agent designated by it (e.g. a city or non-profit organization), be able to be responsible for activities such as applying for HUD funding and serving as the grantee, providing project oversight, and monitoring? Explain.</p> <p>The Utah Balance of State Homeless Coordinating Council is currently under the State of Utah Department of Community and Culture. An application for 501(c)(3) status is in progress and should be submitted by the end of July.</p>	
<p>3. What percentage of the decision-making body membership represents the private sector, including non-profit providers, homeless or formerly homeless persons, advocates and consumer interests, etc.?</p>	<p><u>61%</u></p>
<p>4a. Indicate how the <b>members</b> of the primary decision-making body are selected (check all that apply):</p> <p><input type="checkbox"/> Elected                      <input checked="" type="checkbox"/> Assigned/Volunteer</p> <p><input checked="" type="checkbox"/> Appointed                      <input type="checkbox"/> Other – specify: _____</p>	
<p>4b. Briefly explain the selection process. (For example, if 5 members are appointed and 6 are elected, explain why this process was established and describe how it works.)</p> <p>Membership is open to any agency in the Balance of State geographical area. Agencies have one primary voting member and one alternate voting member. An alternate member votes only in the absence of the primary voting member.</p>	
<p>5. Indicate how the <b>leaders</b> of the primary decision-making body are selected (check all that apply):</p> <p><input type="checkbox"/> Elected                      <input type="checkbox"/> Assigned/Volunteer</p> <p><input checked="" type="checkbox"/> Appointed                      <input type="checkbox"/> Other – specify: _____</p>	

## F: CoC Project Review and Selection Chart

<b>1. Open Solicitation</b>			
a. Newspapers	<input checked="" type="checkbox"/>	d. Outreach to Faith-Based Groups	<input checked="" type="checkbox"/>
b. Letters/Emails to CoC Membership	<input checked="" type="checkbox"/>	e. Announcements at CoC Meetings	<input checked="" type="checkbox"/>
c. Responsive to Public Inquiries	<input checked="" type="checkbox"/>	f. Announcements at Other Meetings	<input checked="" type="checkbox"/>
<b>2. Objective Rating Measures and Performance Assessment</b>			
a. CoC Rating & Review Committee Exists	<input checked="" type="checkbox"/>	j. Assess Spending (fast or slow)	<input type="checkbox"/>
b. Review CoC Monitoring Findings	<input checked="" type="checkbox"/>	k. Assess Cost Effectiveness	<input checked="" type="checkbox"/>
c. Review HUD Monitoring Findings	<input checked="" type="checkbox"/>	l. Assess Provider Organization Experience	<input checked="" type="checkbox"/>
d. Review Independent Audit	<input checked="" type="checkbox"/>	m. Assess Provider Organization Capacity	<input checked="" type="checkbox"/>
e. Review HUD APR for Performance Results	<input checked="" type="checkbox"/>	n. Evaluate Project Presentation	<input checked="" type="checkbox"/>
f. Review Unexecuted Grants	N/A <input type="checkbox"/>	o. Review CoC Membership Involvement	<input checked="" type="checkbox"/>
g. Site Visit(s)	<input checked="" type="checkbox"/>	p. Review Match	<input checked="" type="checkbox"/>
h. Survey Clients	<input type="checkbox"/>	q. Review All Leveraging Letters (to ensure that they meet HUD requirements)	<input checked="" type="checkbox"/>
i. Evaluate Project Readiness	<input checked="" type="checkbox"/>		
<b>3. Voting/Decision System</b>			
a. Unbiased Panel / Review Committee	<input checked="" type="checkbox"/>	d. One Vote per Organization	<input type="checkbox"/>
b. Consumer Representative Has a Vote	<input checked="" type="checkbox"/>	e. Consensus (general agreement)	<input checked="" type="checkbox"/>
c. All CoC Members Present Can Vote	<input checked="" type="checkbox"/>	f. Voting Members Abstain if Conflict of Interest	<input checked="" type="checkbox"/>

## G: CoC Written Complaints Chart

<b>Were there any written complaints received by the CoC regarding any CoC matter in the last 12 months?</b>	<input type="checkbox"/> Yes
	<input checked="" type="checkbox"/> No
<b>If Yes, briefly describe the complaints and how they were resolved.</b>	

## Part II: CoC Housing and Service Needs

### H: CoC Services Inventory Chart

(1)  <b>Provider Organizations</b>	(2) <b>Prevention</b>					(3) <b>Outreach</b>			(4) <b>Supportive Services</b>									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Health Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Adult Protective Services				X	X				X	X								
America First Credit Union	X									X					X			
American Red Cross						X												
Bear River Association of Governments		X	X															
Bear River Mental Health												X						
Bishop's Storehouse (Statewide)												X						
Cache Community Food Pantry										X								
Cache County Sheriff								X										
Cache Valley Community Health Center												X						
Catholic Community Services (Weber)	X	X	X															
Child and Family Support Center				X					X	X							X	
Children's Justice Center				X	X													
City of Layton	X																	
Clearfield City Police								X										
Coldwell Banker Real Estate	X																	
Color Country Community Housing, Inc.		X																
Community Abuse Prevention Services Agencies		X	X	X			X	X	X	X					X	X		
Community Action Program		X	X						X	X				X				X
Comprehensive Treatment Clinic												X						
Consumer Credit Counseling Service			X											X				
Crime Victim Reparations		X			X													
Davis County Sheriff								X										
Department of Workforce Services (Statewide)		X	X	X					X	X					X	X	X	
Deseret Industries – job training, clothing & household supplies						X			X						X			
Division of Child and Family Services				X					X									

Dixie Care and Share	X		X			X			X	X									
Erin Kimball Memorial Foundation	X	X	X	X		X			X	X									
Family Connection Center		X	X	X		X			X	X		X	X		X	X	X	X	
Family Institute of Northern Utah											X								
Far West Bank	X								X						X				
Four Corners Community Behavioral Health				X					X	X	X				X				
Golden Rule Mission				X	X					X	X	X				X		X	
Grand County Sheriff							X												
Homeless Veterans Fellowship		X		X	X				X	X	X	X				X		X	
Intermountain Health Care												X	X	X	X				
Iron County Care and Share	X	X	X	X		X			X	X									X
La Casa Transitional Housing		X		X	X				X	X	X								
Layton City Police							X												
LDS Employment Services									X								X		
Legal Services for People with Disabilities					X				X										
Lifetime Learning Center									X						X				
Ogden City Housing Authority		X		X					X	X									
Ogden City Police							X												
Safe Harbor DV Center				X	X	X			X	X		X			X		X		
Saint Anne's Center			X	X		X			X	X									
Somebody's Attic – clothing & household supplies										X									
Southwest Behavioral Health Center									X	X	X	X			X				X
Southwest Health Department											X	X	X	X					
St. George City Police							X												
Sun Tran (St. George)																			X
Uintah Basin Association of Governments	X	X	X	X					X	X									X
Utah AIDS Foundation										X					X				
Utah Dispute Resolution					X														
Utah Independent Living Center		X	X	X	X	X			X	X									X
Utah Legal Services					X					X									
Utah State University Extension Services										X					X				
Utah State University Family Life Center										X					X				
Vocational Rehabilitation									X	X						X	X		
Washington County Sheriff							X												
Weber County Sheriff							X												
Weber Mental Health										X		X							
Wells Fargo Bank	X									X						X			
Your Community Connection – Weber				X	X	X				X						X		X	
Zions Bank	X									X						X			

## CoC Housing Inventory and Unmet Needs

### I: CoC Housing Inventory Chart

<b>Emergency Shelter: Fundamental Components in CoC System – Housing Inventory Chart</b>													
Provider Name	Facility Name* *Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop		Year-Round			Total Year-Round Beds	Other Beds	
			Ind.	Fam.		A	B	Fam. Units	Fam. Beds	Indiv. Beds		Seasonal	O/V*
<b>Current Inventory</b> (Available for Occupancy on or before Jan. 31, 2006)			Ind.	Fam.									
<b>BRAG</b>													
CAPSA	CAPSA Shelter	DV	0	0	499005	FC	DV	8	32	0	32	0	0
Your Community in Unity	Crisis Shelter	PA	0	15	499003	FC	DV	5	15	0	15	0	0
<b>Davis</b>													
Family Connection	Motel Vouchers	PA	5	36	490174	M		12	36	5	41	10	0
Davis Citizen's Coalition Against Violence	Safe Harbor Crisis Center	DV	0	0	499011	FC	DV	10	31	0	31	0	0
<b>Six County</b>													
New Horizons	Crisis Center	DV	0	0	499041	M	DV	0	20	45	65	0	0
Six County AOG	Motel Vouchers	PA	0	0	499041	SMF		0	0	0	0	0	25
<b>Five County</b>													
Canyon Creek	Women's Crisis Center	DV	0	0	499021	M	DV	3	10	7	17	0	0
Dixie Care & Share	Emergency Shelter	PA	30	24	499053	M		9	24	30	54	0	0
DOVE Center	Safe Shelter	PA	0	24	499053	FC	DV	0	24	0	24	0	0
Iron County Care & Share	Homeless Shelter*	PA	12	6	499021	M		0	6	12	18	0	0

<b><i>Southeast</i></b>													
Golden Rule Mission	Emergency Shelter	PA	45	5	499007	M		3	5	45	50	0	0
Seekhaven	Domestic Violence Shelter	PA	7	2	499019	M	DV	1	2	7	9	0	9
Colleen Quigley Women's Shelter	Domestic Violence Shelter	DV	0	0	499007	FC	DV	0	14	0	14	0	0
Four Corners Behavioral Health	Interact Center*	PA	8	0	499019	SMF		0	0	8	8	0	0
Gentle Ironhawk Shelter	Domestic Violence Shelter	PA	26	0	499037	FC	DV	0	26	0	26	0	0
<b><i>Uintah</i></b>													
Uintah Basin AOG	Motel Vouchers	PA	0	32	499047	M		0	0	0	0	0	100
Uintah County	Turning Point Shelter	D	0	6	499047	FC	DV	2	6	0	6	0	0
<b><i>Weber</i></b>													
Your Community Connection	Women's Crisis Center	PA	0	32	499057	FC	DV	0	32	0	32	0	0
Ogden Rescue Mission	Emergency Shelter	D	0	0	499057	M		0	30	0	30	0	0
St. Anne's Center	STEP	PA	73	8	499057	M		2	8	73	81	0	31
<b>SUBTOTALS:</b>			206	190	<b>SUBTOTAL CURRENT INVENTORY:</b>			55	251	302	553	10	165
<b>New Inventory in Place in 2006 (Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)</b>			Ind.	Fam.									
<b>SUBTOTALS:</b>					<b>SUBTOTAL NEW INVENTORY:</b>								
<b>Inventory Under Development (Available for Occupancy after January 31, 2007)</b>			Anticipated Occupancy Date										
Uintah Shelter	Emergency Shelter	February 2007	499047	M			3	18	13	31	0	0	
<b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>							3	18	13	31	0	0	
<b>Unmet Need</b>			<b>UNMET NEED TOTALS:</b>					83	248	134	382		

<b>Total Year-Round Beds—Individuals</b>		<b>Total Year-Round Beds—Families</b>	
1. Total Year-Round Individual Emergency Shelter (ES) Beds:	302	6. Total Year-Round Family Emergency Shelter (ES) Beds:	251
2. Number of DV Year-Round Individual ES Beds:	66	7. Number of DV Year-Round Family ES Beds:	93
3. Subtotal, non-DV Year-Round Individual ES Beds (Line 1 minus Line 2):	236	8. Subtotal, non-DV Year-Round Family ES Beds (Line 6 minus Line 7):	158
4. Total Year-Round Individual ES Beds in HMIS:	206	9. Total Year-Round Family ES Beds in HMIS	190
5. HMIS Coverage—Individual ES Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	87%	10. HMIS Coverage—Family ES Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):	120%
*In the column labeled "O/V," enter the number of Overflow and Voucher Beds			

## I: CoC Housing Inventory Charts

<b>Transitional Housing: Fundamental Components in CoC System – Housing Inventory Chart</b>											
Provider Name	Facility Name* <small>*Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.</small>	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop		Year-Round			Total Year-Round Beds
						A	B	Fam. Units	Fam. Beds	Indiv. Beds	
<b>Current Inventory</b> <b>(Available for Occupancy on or before January 31, 2006)</b>			Ind.	Fam.							
<b><i>BRAG</i></b>											
Bear River Mental Health	Group Home	D	0	0	499005	M		5	12	0	12
Bear River AOG	Transitional Housing	DV	0	0	499005	FC	DV	5	20	0	20
<b><i>Davis</i></b>											
Davis Behavioral Health	DBH Transitional*	P	0	0	499011	SMF		0	0	16	16
Davis Behavioral Health	DBH Non-HUD Transitional	P	0	0	499011	SMF		0	0	10	10
Davis Behavioral Health	DBH Barnes – Transitional	P	0	0	499011	SMF		0	0	16	16
Davis County Citizens Against Violence	Safe Harbor TH*	DV	0	0	499011	FC	DV	10	38	0	38
Family Connection Center	Davis Transitional Housing*	PA	0	75	499011	FC		23	75	0	75
<b><i>Six County</i></b>											
New Horizons	New Horizons	D	0	0	499041	FC	DV	5	17	0	17
<b><i>Five County</i></b>											
Cedar City Housing Authority	124 N 300 W*	PA	0	16	499021	FC		4	16	0	16
Dixie Care & Share	145 N 300 W	D	0	0	499053	FC		2	4	0	4
Erin Kimball Foundation	Home!*	PA	0	64	499053	FC	DV	15	64	0	64
Iron County Care & Share	La Casa*	PA	6	0	499021	SMF		0	0	6	6

Southwest Behavioral Health	112 Robbers Roost	PA	4	0	499021	SMF		0	0	4	4
Southwest Behavioral Health	114 Robbers Roost	PA	4	0	499021	SMF		0	0	4	4
Southwest Behavioral Health	129 E 600 S A/B	PA	6	0	499053	SMF		0	0	6	6
Southwest Behavioral Health	Mountainview House	PA	14	0	499021	SMF		0	0	14	14
<b>Weber</b>											
Homeless Veterans Fellowship	Transitional Housing	PA	32	0	490888	SM	VET	0	0	32	32
Problems Anonymous Action Group (PAAG)	Transitional Housing	D	0	0	490888	SMF		0	0	80	80
St. Anne's Center	Transitional Housing	PA	8	0	490888	SMF		0	0	8	8
The Salvation Army	Transitional Housing	D	0	0	490888	SMF		0	0	34	34
Weber Human Services	Transitional Housing	D	0	0	490888	SMF		0	0	52	52
Your Community Connection	Transitional Housing*	DV	0	0	490888	FC	DV	9	41	0	41
<b>SUBTOTALS:</b>			74	163	<b>SUBTOTAL CURRENT INVENTORY:</b>			78	287	282	569
<b>New Inventory in Place in 2006</b> (Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)			Ind.	Fam.							
<b>SUBTOTALS:</b>					<b>SUBTOTAL NEW INVENTORY:</b>						
<b>Inventory Under Development</b> (Available for Occupancy after January 31, 2007)			Anticipated Occupancy Date								
<b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>											

<b>Unmet Need</b>		<b>UNMET NEED TOTALS:</b>			
		89	265	144	409
<b>Total Year-Round Beds—Individuals</b>		<b>Total Year-Round Beds—Families</b>			
1. Total Year-Round Individual Transitional Housing Beds:	282	6. Total Year-Round Family Transitional Housing Beds:	287		
2. Number of DV Year-Round Individual TH Beds:	0	7. Number of DV Year-Round Family TH Beds:	58		
3. Subtotal, non-DV Year-Round Individual TH Beds (Line 1 minus Line 2):	282	8. Subtotal, non-DV Year-Round Family TH Beds (Line 6 minus Line 7):	229		
4. Total Year-Round Individual TH Beds in HMIS:	74	9. Total Year-Round Family TH Beds in HMIS	163		
5. HMIS Coverage—Individual TH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	26%	10. HMIS Coverage—Family TH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):	71%		

## I: CoC Housing Inventory Charts

<b>Permanent Supportive Housing*: Fundamental Components in CoC System – Housing Inventory Chart</b>											
Provider Name	Facility Name <small>*Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.</small>	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop.		Year-Round			Total Year-Round Beds
						A	B	Fam. Units	Fam. Beds	Indiv./CH Beds	
<b>Current Inventory</b> (Available for Occupancy on or before January 31, 2006)			Ind.	Fam.							
<b><i>Southeast</i></b>											
Four Corners Behavioral Health	Ridgeview*	PA	8	0	499019	SMF		0	0	8/8	8
Four Corners Behavioral Health	Willows*	PA	8	0	499019	SMF		0	0	8/8	8
<b><i>Weber</i></b>											
Homeless Veterans Fellowship	Shelter + Care	PA	4	0	490888	SMF	VET	0	0	4/4	4
<b>SUBTOTALS:</b>			20	0	<b>SUBTOTAL CURRENT INVENTORY:</b>			0	0	20/20	20
<b>New Inventory in Place in 2006</b> (Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)			Ind.	Fam.							
Davis Behavioral Health	Hope Apartments*	P	21	0	499011	SMF		0	0	21/21	21
<b>SUBTOTALS:</b>					<b>SUBTOTAL NEW INVENTORY:</b>			0	0	21/21	21
<b>Inventory Under Development</b> (Available for Occupancy after January 31, 2007)			Anticipated Occupancy Date								
Southwest Behavioral Health	Dixie View (My Place) Duplexes*		February 2007		499053	SMF		0	0	16/16	16
Ogden City Housing Authority	Shelter Plus Care Vouchers		July 2007		490888	SMF		0	0	11/11	11

Uintah Basin AOG	Community Services Housing		499047	SMF		0	0	6/6	6
<b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>						0	0	33/33	33
<b>Unmet Need</b>						<b>UNMET NEED TOTALS:</b>			
						56	218	198	416
<b>Total Year-Round Beds—Individuals</b>					<b>Total Year-Round Beds—Families</b>				
1. Total Year-Round Individual Permanent Housing Beds:	41	6. Total Year-Round Family Permanent Housing Beds:			0				
2. Number of DV Year-Round Individual PH Beds:	0	7. Number of DV Year-Round Family PH Beds:			0				
3. Subtotal, non-DV Year-Round Individual PH Beds (Line 1 minus Line 2):	41	8. Subtotal, non-DV Year-Round Family PH Beds (Line 6 minus Line 7):			0				
4. Total Year-Round Individual PH Beds in HMIS:	20	9. Total Year-Round Family PH Beds in HMIS			0				
5. HMIS Coverage—Individual PH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	49 %	10. HMIS Coverage—Family PH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):			0 %				

## J: CoC Housing Inventory Data Sources and Methods Chart

<b>(1) Indicate date on which Housing Inventory count was completed: 1/24/2007</b>	
<b>(2) Identify the method used to complete the Housing Inventory Chart (check one):</b>	
<input type="checkbox"/>	<b>Housing inventory survey</b> – CoC conducted a housing inventory survey (via mail, fax, e-mail, web-based, phone or on-site) of homeless programs/providers to update current bed inventories, target populations for programs, beds under development, etc.
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS data to complete the Housing Inventory Chart
<input checked="" type="checkbox"/>	<b>HMIS plus housing inventory</b> – Used HMIS data supplemented by a survey of providers NOT participating in the HMIS
<b>(3) Indicate the percentage of providers completing the housing inventory survey:</b>	
<u>100 %</u>	Emergency shelter providers
<u>100 %</u>	Transitional housing providers
<u>100 %</u>	Permanent supportive housing providers
<b>(4) Indicate steps to ensure data accuracy for 2007 Housing Inventory Chart (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Instructions</b> – Provided written instructions for completing the housing inventory survey.
<input checked="" type="checkbox"/>	<b>Training</b> – Trained providers on completing the housing inventory survey.
<input checked="" type="checkbox"/>	<b>Updated prior housing inventory information</b> – Providers submitted updated 2006 housing inventory to reflect 2007 inventory.
<input checked="" type="checkbox"/>	<b>Follow-up</b> – CoC followed-up with providers to ensure the maximum possible response rate and accuracy of the housing inventory survey.
<input checked="" type="checkbox"/>	<b>Confirmation</b> – Providers or other independent entity reviewed and confirmed information in 2007 Housing Inventory Chart after it was completed.
<input checked="" type="checkbox"/>	<b>HMIS</b> – Compared HMIS and housing inventory survey data to check for consistency.
<input type="checkbox"/>	<b>Other</b> – specify:
<b>Unmet Need:</b>	
<b>(5) Indicate type of data that was used to determine unmet need (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Sheltered count</b> (point-in-time)
<input checked="" type="checkbox"/>	<b>Unsheltered count</b> (point-in-time)
<input checked="" type="checkbox"/>	<b>Housing inventory</b> (number of beds available)
<input checked="" type="checkbox"/>	<b>Local studies or data sources</b> – specify: State Ten Year Plan, State of Utah’s Affordable Housing Inventory and Needs Projection
<input checked="" type="checkbox"/>	<b>National studies or data sources</b> – specify: HUD’s Street Count Guide, Estimating the Need Using Point In Time counts to Determine the Need for Permanent Supportive Housing by Martha Burt; a variety of studies conducted by Martha Burt and Dennis Colhane on the need for permanent supportive housing, and Calculating Unmet Need for Homeless Individuals and Families.
<input type="checkbox"/>	<b>Provider opinion through discussions or survey forms</b>
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(6a) Indicate the method(s) used to calculate or determine unmet need (check all that apply):</b>	
<input type="checkbox"/>	<b>Stakeholder discussion</b> – CoC stakeholders met and reviewed data to determine CoC’s unmet need
<input checked="" type="checkbox"/>	<b>Locally-determined formula</b> – Used locally-determined formula based on local point-in-time (PIT) count data and housing inventory to calculate unmet need
<input type="checkbox"/>	<b>Applied statistics</b> – Used local PIT enumeration data and applied national or other local statistics
<input type="checkbox"/>	<b>HUD unmet need formula</b> – Used HUD’s unmet need formula*
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(6b) If more than one method was used in 6a, please describe how these methods were used.</b>	

\*The HUD Unmet Need Guide and Worksheet can be found by going to:

<http://www.hud.gov/offices/adm/grants/fundsavail.cfm>

## CoC Homeless Population and Subpopulations

### K: CoC Point-in-Time Homeless Population and Subpopulations Chart

Indicate date of last point-in-time count: 1/24/2007				
Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
1. Number of Households <b>with</b> Dependent Children:	42	39	0	81
1a. Total Number of Persons in these Households (adults and children)	128	118	0	246
2. Number of Households <b>without</b> Dependent Children**	225	158	86	469
2a. Total Number of Persons in these Households	226	158	86	470
<b>Total Persons (Add Lines 1a and 2a):</b>	354	276	86	716
Part 2: Homeless Subpopulations (Adults only, except g. below)	Sheltered		Unsheltered	Total
a. Chronically Homeless	131		86	217
b. Severely Mentally Ill	101		14*	115
c. Chronic Substance Abuse	124		17*	141
d. Veterans	57		8*	65
e. Persons with HIV/AIDS	3		1*	4
f. Victims of Domestic Violence	88		12*	100
g. Unaccompanied Youth (Under 18)	3		0*	3

\*Optional for unsheltered homeless subpopulations

\*\* Includes single individuals, unaccompanied youth, and other adults (such as a married couple without children)

\*\*\*For "sheltered" chronically homeless subpopulations, list persons in emergency shelter only.

## L: CoC Homeless Population and Subpopulations Data Sources & Methods Chart

### L-1: Sheltered Homeless Population and Subpopulations

<b>(1a) Check method(s) used to count sheltered homeless persons in the CoC (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Survey</b> – Providers count the total number of clients residing in their programs during the PIT count.
<input type="checkbox"/>	<b>HMIS</b> – CoC used HMIS to complete the PIT sheltered count and subpopulation information.
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(1b) If multiple methods are checked, briefly describe how data collected using the methods were combined to produce the count.</b>	
<b>(2a) Check the method(s) used to gather the subpopulation information on sheltered homeless persons reported in Part 2: Homeless Subpopulations (check all that apply):</b>	
<input type="checkbox"/>	<b>Point-in-time (PIT) interviews with each adult and unaccompanied youth</b> – All sheltered adults and unaccompanied youth were interviewed to gather subpopulation information.
<input type="checkbox"/>	<b>Sample of PIT interviews plus extrapolation</b> – A sample of sheltered adults and unaccompanied youth were interviewed to gather subpopulation information, and extrapolation techniques were applied to produce the total sheltered homeless population.
<input type="checkbox"/>	<b>Non-HMIS client-level information</b> - Providers used individual client records (e.g., case management files) to provide subpopulation data for each adult and unaccompanied youth.
<input type="checkbox"/>	<b>Provider expertise</b> – Providers estimated the percentage of clients belonging to each subpopulation based on their knowledge of their client population as a whole.
<input type="checkbox"/>	<b>HMIS</b> – CoC used HMIS to gather subpopulation information on sheltered homeless persons.
<input checked="" type="checkbox"/>	<b>Other</b> – On line survey was completed by providers.
<b>(2b) If multiple methods are checked, briefly describe how the methods were combined to produce the subpopulation information.</b>	
<b>(3) Indicate CoC's steps to ensure data quality of the sheltered count (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Instructions</b> – Provided written instructions to providers for completing the sheltered PIT count.
<input checked="" type="checkbox"/>	<b>Training</b> – Trained providers on completing the sheltered PIT count.
<input checked="" type="checkbox"/>	<b>Remind and Follow-up</b> – Reminded providers about the count and followed up with providers to ensure the maximum possible response rate and accuracy.
<input checked="" type="checkbox"/>	<b>HMIS</b> – Used HMIS to verify data collected from providers for the sheltered PIT count.
<input type="checkbox"/>	<b>Other</b> –specify:
<b>(4) How often will sheltered counts of sheltered homeless people take place in the future?</b>	
<input type="checkbox"/>	<b>Biennial (every two years)</b>
<input checked="" type="checkbox"/>	<b>Annual</b>
<input type="checkbox"/>	<b>Semi-annual</b>
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(5) Month and Year when next count of sheltered homeless persons will occur:</b>	
<b>(6) Indicate the percentage of providers providing populations and subpopulations data collected via survey, interview and/or HMIS:</b>	
<u>100 %</u>	Emergency shelter providers
<u>100 %</u>	Transitional housing providers

\*Please refer to 'A Guide to Counting Sheltered Homeless People' for more information on unsheltered enumeration techniques.

**L-2: Unsheltered Homeless Population and Subpopulations\***

<b>(1) Check the CoC's method(s) used to count unsheltered homeless persons (check all that apply):</b>	
<input type="checkbox"/>	<b>Public places count</b> – CoC conducted a point-in-time (PIT) count <u>without</u> client interviews.
<input checked="" type="checkbox"/>	<b>Public places count with interviews</b> – CoC conducted a PIT count and interviewed unsheltered homeless persons encountered during the public places count: <input type="checkbox"/> ALL persons were interviewed <b>OR</b> <input checked="" type="checkbox"/> Sample of persons were interviewed
<input type="checkbox"/>	<b>Public places count using probability sampling</b> – High and low probabilities assigned to designated geographic areas based on the number of homeless people expected to be found in each area. The CoC selected a statistically valid sample of each type of area to include in the point-in-time count and extrapolated results to estimate the entire homeless population.
<input checked="" type="checkbox"/>	<b>Service-based count</b> – Interviewed people using non-shelter services, such as soup kitchens and drop-in centers, and counted those that self-identified as unsheltered homeless persons.
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS for the count of unsheltered homeless people or for subpopulation information.
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(2) Indicate the level of coverage of the PIT count of unsheltered homeless people:</b>	
<input type="checkbox"/>	<b>Complete coverage</b> – The CoC counted every block of the jurisdiction.
<input checked="" type="checkbox"/>	<b>Known locations</b> – The CoC counted in areas where unsheltered homeless people are known to congregate or live.
<input type="checkbox"/>	<b>Combination</b> – CoC combined complete coverage with known locations by conducting counts for every block <u>in a portion of the jurisdiction</u> (e.g. central city) AND conducting counts in other portions of the jurisdiction where unsheltered persons are known to live.
<input type="checkbox"/>	<b>Used service-based or probability sampling</b> (coverage is not applicable)
<input type="checkbox"/>	<b>Other</b> –specify:
<b>(3) Indicate community partners involved in PIT unsheltered count (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Outreach teams</b>
<input checked="" type="checkbox"/>	<b>Law Enforcement</b>
<input checked="" type="checkbox"/>	<b>Service Providers</b>
<input type="checkbox"/>	<b>Community volunteers</b>
<input type="checkbox"/>	<b>Homeless and/or formerly homeless persons</b>
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(4) Indicate CoC's steps to ensure data quality of the unsheltered count (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Training</b> – Conducted training(s) for PIT enumerators.
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS to check for duplicate information.
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(5) How often will CoC conduct PIT counts of unsheltered homeless people in the future?</b>	
<input type="checkbox"/>	<b>Biennial (every two years)</b>
<input checked="" type="checkbox"/>	<b>Annual</b>
<input type="checkbox"/>	<b>Semi-annual</b>
<input type="checkbox"/>	<b>Quarterly</b>
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(6) Month and Year when next PIT count of unsheltered homeless persons will occur: <u>01/2008</u></b>	

\*Please refer to 'A Guide to Counting Unsheltered Homeless People' for more information on unsheltered enumeration techniques.

# CoC Homeless Management Information System (HMIS)

## M: CoC HMIS Charts

### M-1: HMIS Lead Organization Information

Organization Name: Department of Community and Culture	Contact Person: Jonathan Hardy
Phone: 801-538-8650	Email: jhardy@utah.gov
Organization Type: State/local government <input checked="" type="checkbox"/> Non-profit/homeless provider <input type="checkbox"/> Other <input type="checkbox"/>	

### M-2: List HUD-defined CoC Name(s) and Number(s) for *every* CoC in HMIS Implementation:

HUD-Defined CoC Name*	CoC #	HUD-Defined CoC Name*	CoC #
Salt Lake City and County CoC	UT-500	Balance of State CoC	UT-503
Provo Mountainland CoC	UT-504		

### M-3: HMIS Implementation Status

<b>M-3: HMIS Implementation Status</b> HMIS Data Entry Start Date for your CoC <b>OR</b> Anticipated Date Entry Start Date for your CoC	<b>If no data entry date, indicate reason:</b> <input type="checkbox"/> New CoC in 2007 <input type="checkbox"/> Still in planning/software selection process <input type="checkbox"/> Initial implementation
	<b>08/2004</b>

Briefly describe significant challenges/barriers the CoC has experienced in:

- HMIS implementation: This past year, UHMIS has been moving from a consultant basis to permanent staff. Also, there has been an increase in the number of staff turnovers within the agencies and the lack of qualified/trained staff has been a challenge. UHMIS is expecting to be fully functional within six months with permanent staff in place.
- HMIS Data and Technical Standards Final Notice requirements: We have not experienced any significant challenges in this area.

### M-4: CoC Client Records

Calendar Year	Number of Client Records Entered in HMIS / Analytical Database (Duplicated) for CoC	Number of Unduplicated Clients Entered in HMIS / Analytical Database for CoC
2004	0 Balance of State/1,773 Statewide	0 Balance of State/1,773 Statewide
2005	2,056 Balance of State/7,726 Statewide	1,776 Balance of State/7,510 Statewide
2006	3,522 Balance of State/12,152 Statewide	3,378 Balance of State/11,376 Statewide

**Please provide a brief explanation of the reason(s) for any decreases in the number of records (duplicated or unduplicated) from year to year.** There are more agencies using the system this year. There are also agencies who have expanded their use of HMIS this past year.

### M-5: Data Collection/Completeness and Coverage

(a) Indicate the percentage of unduplicated client records with null or missing values on the date that the point-in-time count was conducted.

Universal Data Element	% Null/Missing Values	Universal Data Element	% Null/Missing Values
Name	0 %	Gender	8 %
Social Security Number	0 %	Veteran Status	24 %
Date of Birth	3 %	Disabling Condition	13 %
Ethnicity	12 %	Residence Prior to Program Entry	16 %
Race	14 %	Zip Code of Last Permanent Address	24 %

**Briefly describe how the CoC ensures that valid program entry and exit dates are being recorded in the HMIS for persons served.** HMIS staff works with agencies individually to ensure that they are entering accurate, quality data. When HMIS staff notes a drop in data completeness, the agencies are contacted to determine a corrective course of action.

**(b)** Indicate current OR anticipated HMIS bed coverage of 75% for each housing type.

	<b>75% bed coverage</b>	<b>Anticipate 75% bed coverage</b>	<b>Date anticipate achieving</b>
Emergency Shelter	Y		
Transitional Housing		Y	7/2008
Permanent Supportive Housing		Y	7/2008

**(c) If CoC has not yet achieved or does not anticipate achieving 75% bed coverage for all beds (including DV beds), please explain why.**

There has been a change in staff within HMIS as well as a number of staff turnovers within the agencies participating. Because of the lack of qualified/trained staff, input into HMIS has been decreasing over the last six months. Increasing input is a goal of the current HMIS staff. This number will change within the next six months.

**M-6: Training, Data Quality and Implementation of HMIS Data & Technical Standards**

For each item listed below, place an “X” in the appropriate box to indicate your response: Yes (Y), No (N) or Planned/In Progress (P). Check *only one column* per item.

	Y	N	P
<b>1. Training Provided:</b>			
Basic computer training	X		
HMIS software training	X		
Privacy / Ethics training	X		
Security Training	X		
System Administrator training	X		
<b>2. CoC Process/Role:</b>			
Is the CoC able to aggregate all data to a central location at least annually?	X		
Does the CoC monitor compliance with HMIS Data & Technical Standards Final Notice?	X		
<b>3. Security—Participating agencies have:</b>			
Unique username and password access?	X		
Secure location?	X		
Locking screen savers?	X		
Virus protection with auto update?	X		
Individual or network firewalls?	X		
Restrictions on access to HMIS via public forums (e.g. PKI digital certificates or IP filtering)? N/A			
<b>4. Security—Agency responsible for centralized HMIS data collection and storage has:</b>			
Procedures for off-site storage of HMIS data?	X		
Disaster recovery plan that has been <u>tested</u> ?	X		
<b>5. Privacy Requirements:</b>			
If your state has additional confidentiality provisions, have they been implemented? <input checked="" type="checkbox"/> Check here if there are no additional state confidentiality provisions.			
Is there a “Purpose for data collection” sign at each intake desk for all participating agencies?		X	
Has each participating agency adopted a written privacy policy, including the uses and disclosures of client information?	X		
Does each participating agency have a privacy policy posted on its website (if applicable)?		X	
<b>6. Data Quality—CoC has process to review and improve:</b>			
Client level data quality (i.e. missing birth dates etc.)?	X		
Program level data quality (i.e. data not entered by agency in over 14 days)?	X		
CoC bed coverage (i.e. percent of beds)?	X		
<b>7. Unduplication of Client Records—the CoC:</b>			
Uses only HMIS data to generate unduplicated count?		X	
Uses data integration or data warehouse to generate unduplicated count?		X	
<b>8. OPTIONAL: Uses of HMIS Data—CoC uses HMIS data for:</b>			
Point-in-Time Count	X		
Project/Program performance monitoring	X		
Program purposes (e.g. case management, bed management, program eligibility screening)	X		
Statewide data aggregation (e.g. data warehouse)			X

## Part III: CoC Strategic Planning

### N: CoC 10-Year Plan, Objectives, and Action Steps Chart

Objectives to End Chronic Homelessness <u>and</u> Move Families and Individuals to Permanent Housing	2007 Local Action Steps How are you going to do it? List action steps to be completed within the next 12 months.	Lead Person List name and title or organization of one person responsible for accomplishing each action step.	Baseline (Current Level)	Numeric Achievement in 12 months	Numeric Achievement in 5 years	Numeric Achievement in 10 years
1. Create new PH beds for chronically homeless persons.	1. Complete construction of the Four Corners Mental Health Ridgeview Apartments.	Sharon Relph, Four Corners Behavioral Health		4 Beds		
	2. Fund pilot project for Five County AOG for two homeless individuals	Heidi Miller, Cedar City Housing Authority		2 beds		
	3. Complete construction of Southwest Center's PSH in Cedar City.	Stephanie Volker, Southwest Center			12 Beds	
	4. Complete construction of Iron County Care and Share (ICCS) permanent supportive housing in Cedar City.	Carol Bolsover, ICCS			10 Beds	
	5. Seek additional appropriations for the Olene Walker Housing Loan Funds for construction/rehabilitation of housing for the chronic homeless.	Michael Glenn, State CDBG	\$2.4 million	An additional \$750,000	An additional \$1,000,000	An additional \$2,000,000
	6. Housing developers and the State prioritize funding for 60 beds under the Olene Walker Housing Loan Fund and coordinate with 9 local HCC's to identify locations for additional units.	Michael Glenn, State OWHTF Lloyd Pendleton DCED				60 Beds
2. Increase percentage of homeless persons staying in PH over 6 months to at least 71%.	1. Seek increase funding for supportive services from the Utah State Legislature through the Pamela Atkinson Homeless Trust Fund.	Sharon Downing, Chair, UBOSHCC	Base \$1,965,000 Additional \$400,000	Additional \$750,000	Additional \$1,000,000	Additional \$1,000,000
	2. Educate housing providers on understanding and meeting HUD's primary goals, and maintain at least 75% of clients remaining in permanent housing for 6 months or longer.	Eileen Dwyer, UBOSHCC	43%	71%	80%	80%

	3. Provide life skills training and eviction prevention strategies to case managers state-wide to help keep their clients in housing.	Eileen Dwyer, UBOSHCC	Training will be developed.	3 Regions	5 Regions	9 Regions
	4. Implement a collaborative effort with local providers to educate county commissioners and local legislatures of the need for increased funding for supportive services.	Lloyd Pendleton, State of Utah DCC	2 Regions	9 Regions	9 Regions	9 Regions
3. Increase percentage of homeless persons moving from TH to PH to at least 61.5%.	1. Increase enrollment in mainstream resources by working with clients to focus on income and housing barriers	Sharon Downing, Chair, UBOSHCC	Develop Program	Finalize Program	Initiate Program within 3 Regions	Expand Program to 9 Regions
	2. Seek additional legislative appropriations for the Pamela Atkinson Homeless Trust Fund.	Sharon Downing, Chair, UBOSHCC	Base \$1,965,000 Additional \$400,000	Additional \$750,000	Additional \$1,000,000	Additional \$1,000,000
	3. Educate housing providers on understanding and meeting HUD's primary goals, and maintain at least 61.5 of persons moving from transitional housing to permanent housing	Eileen Dwyer, UBOSHCC	61.5%	65%	65%	65%
4. Increase percentage of homeless persons employed at exit to at least 18%.	1. Increase funds for supportive services from the Utah State Legislature. Pursue collaborative grants through HHS.	Sharon Downing, Chair UBOSHCC Lloyd Pendleton, DCED	Base \$1,965,000 Additional \$400,000	Additional \$750,000	Additional \$1,000,000	Additional \$1,000,000
	2. Work with the Utah Department of Workforce Services (DWS) and increase outreach to shelters, encouraging employment of all able-bodied clients receiving assistance.	Kristen Cox, Chair, Supportive Services Sub-committee, SHCC	Develop Program	Finalize Program	Initiate Program within 3 Regions	Expand Program to 9 Regions
	3. Educate agencies on supported employment for clients through trainings focused on employing the chronically homeless.	Kristen Cox, Chair, Supportive Services Sub-committee, SHCC	Trainings have not been developed.	Case manager meetings will be developed	Monthly conference calls will be held.	Monthly conference calls will be held.
	4. Pursue "One Stop Shop" with the Department of Workforce Services utilizing Central Regions DWS program.	Kristen Cox, Chair, Supportive Services Sub-committee, SHCC	Develop Program	Finalize Program	Initiate Program within 3 Regions	Expand Program to 9 Regions
5. Ensure that the CoC has a functional HMIS system.	1. Create standard reports for agency use and adding other factors indicating potential homelessness. a. Work with state funding agencies on standard reporting.	Michelle Vasquez, Chair, HMIS Steering Committee	0	2 Reports	10 Reports	On-going

	2. Transition HMIS project team from consultants to permanent project staff.	Michelle Vasquez, Chair, HMIS Steering Committee	1 permanent Staff Hired	2 Permanent Staff Hired	Ongoing	Ongoing
	3. Expand and continue development of a strategic plan. a. Hold a training session at Homeless Summit in October 2007.	Michelle Vasquez, Chair, HMIS Steering Committee	1 training session held	1 Annual training Session	1 Annual training Session	1 Annual training Session
	4. Establish local user groups.	Michelle Vasquez, Chair, HMIS Steering Committee	User Group Meetings Planned	3 LHCC User Group Meetings Held	5 LHCC User Group Meetings Held	9 LHCC User Group Meetings Held
	5. Ensure continuing data quality.	Michelle Vasquez, Chair, HMIS Steering Committee	75%	80%	100%	100%

**Barriers: If your CoC will not meet one or more of the above objectives, briefly describe why not (use less than two paragraphs).**

**Other CoC Objectives in 2007**

1. Carry out localized implementation of the State ten-year plan within each of the nine local HCC's.	1. Local HCC's finalize implementation strategies and coordinate with UBOSHCC on local goals for the plan.	Sharon Downing Chair, UBOSHCC  Lloyd Pendleton DCED	Plans being developed		9 Regions will have local plans	
2. Decrease requests for HUD Supportive Service Funds.	1. Seeking appropriate funding outside the HUD Continuum of Care grant for new supportive services only grants.	Sharon Downing Chair, UBOSHCC		New Supportive Services Grants will be funded from other sources		
3. Seek funding from the State of Utah to provide housing for homeless families in rural areas.	1. Fund pilot project for Davis County through Family Connection Center for homeless families.	Sharon Anderson, Family Connection Center		8 Beds		
	2. Fund pilot project for BRAG through CAPSA for housing families from domestic violence.	Stefanie Jones, BRAG		10 Beds		
	4. Fund pilot project for Uintah AOG for homeless families.	Heather Hoyt, Uintah AOG		8 Beds		

## O: CoC Discharge Planning Policy Chart

Publicly Funded Institution(s) or System(s) of Care in CoC Geographic Area	None	Initial Discussion	Protocol in Development	Formal Protocol Finalized	Formal Protocol Implemented
<b>Foster Care</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Health Care</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Mental Health</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Corrections</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Foster Care:

Under the support of Former Governor Olene Walker, a group of public, private and religious leaders came together to form the IOU: “ Initiative on Utah Children in Foster Care”. Membership included the government section, Department of Human Services, the Division of Child and Family Services, Department of Workforce Services, and the Commission on Criminal and Juvenile Justice and private organizations. In an Adult Leadership Summit, 140 participants from 42 agencies received input from the Youth Leadership Summit to develop goals and objectives for the first year of a five year plan to develop a network for youth transitioning to adulthood. The goals and objective from the youth and adult summits were incorporated into the “Transitions to Adult Living Support Network Plan”. A component of the plan is to address issues of children coming out of foster care and placing them in appropriate housing.

### Health Care:

Local medical facilities work within the community to find suitable housing before discharging the patient. No formal protocol has been developed at this time.

### Mental Health:

The State of Utah is working to identify the number of all homeless individuals that live with mental illness within the Utah Public Mental Health System. The main purpose of this identification is to develop awareness and to plan for capacity to ensure that all homeless individuals that live with mental illness and those that are discharged from public institutions will have access to affordable housing and supportive services. The Department of Human Services has been working on plans with the local Mental Health authorities in developing a protocol for avoiding discharge of people with mental illness into homelessness. The Discharge Planning Committee has been working closely with the State Homeless Coordinating Committee on seeking additional resources of funding for supportive housing and services for the mentally ill.

### The four goals for the State are:

1. To develop and implement standard housing discharge planning process for those released from mental health institutions and hospitals.
2. Recommend policy regulations and resources change needed to achieve the objectives.
3. Ensure research and development within statewide guidelines.
4. Identify information sources on homelessness and outcome indicators.

Corrections:\*

The Prisoner Information Network (PIN) program, operating at the State prison, provides prisoners being discharged from the state prison information and services that may be helpful upon their discharge. This program also works with State Corrections in helping those incarcerated deal with medications, family connections, and other problems. On regular discharge day, Tuesday, volunteers are at the prison to provide inmates information and assistance as they leave; this has included transportation, hygiene kits, felon-friendly employment and housing lists, books, and clothing. After an inmate has been discharged, this program attempts to stay in contact with them on a regular basis. PIN has served over 650 prisoners and former prisoners a year, and recently merged with the Harm Reduction Project in 2006.

\*Please note that “corrections” category refers to local jails and state or federal prisons.

**P: CoC Coordination Chart**

<b>1. Consolidated Plan Coordination</b>	<b>YES</b>	<b>NO</b>
a. Do Con Plan planners, authors and other Con Plan stakeholders participate in CoC general planning meetings?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do CoC members participate in Con Plan planning meetings, focus groups, or public forums?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Were CoC strategic plan goals addressing homelessness and chronic homelessness used in the development of the Con Plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>2. Jurisdictional 10-year Plan Coordination</b>		
a. Is there one or more formal jurisdictional 10-year Plan(s) being developed and/or being implemented within your CoC geography that are separate from the CoC 10-year plan? (If No, you may skip to Question 3a.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Do 10-year Plan conveners, authors and other stakeholders participate in CoC general planning meetings?	<input type="checkbox"/>	<input type="checkbox"/>
c. Have 10-year Plan participants taken steps to align their planning process with the local CoC plan?	<input type="checkbox"/>	<input type="checkbox"/>
d. Were CoC strategic plan goals used in the development of the 10-year Plan(s)?	<input type="checkbox"/>	<input type="checkbox"/>
e. Provide the number of jurisdictions within your CoC geography that have formally implemented a 10-year plan(s).		
<b>3. Public Housing Agency Coordination</b>		
a. Do CoC members meet with CoC area PHAs to improve coordination with and access to mainstream housing resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

# CoC 2007 Funding Priorities

## Q: CoC Project Priorities Chart

HUD-defined CoC Name: Balance of State Continuum of Care						CoC #: UT-503			
(1) SF-424 Applicant Name  (Please Remove Examples)	(2) Project Sponsor Name	(3) Project Name	(4) Priority	(5) Requested Project Amount	(6) Term	(7) Program and Component Type			
						SHP New	SHP Renewal	S+C New	SRO New
<input checked="" type="checkbox"/> ** Four Corners Community Behavioral Health	Four Corners Community Behavioral Health	Ridgeview Expansion	1	\$230,972.00	3	PH			
Four Corners Community Behavioral Health	Four Corners Community Behavioral Health	The Willows	2	\$434,190.00	3		PH		
Cedar City Housing Authority	Cedar City Housing Authority	Transitional Housing	3	\$27,825.00	2		TH		
Bear River Association of Governments	Bear River Association of Governments	Homeless Assistance Program	4	\$96,766.00	2		TH		
Davis County	Family Connection Center	Transitional Housing	5	\$172,074.00	1		TH		
Davis Citizen's Coalition Against Violence	Davis Citizen's Coalition Against Violence	Safe Harbor	6	\$70,750.00	1		TH		
Iron County Care & Share	Iron County Care & Share	Southwest Utah Homeless Outreach Program	7	\$74,457.00	2		SSO		
Utah Department of Community and Culture	Utah Department of Community and Culture	HMIS	8	\$34,322.00	1		HMIS		
<b>(8) Subtotal: Requested Amount for CoC Competitive Projects:</b>				<b>\$1,141,357.00</b>					
<b>(9) Shelter Plus Care Renewals:</b>						<b>S+C Component Type</b>			
State Department of Community and Culture	Homeless Veterans Fellowship	Shelter + Care	9	\$32,819.00	1	PRA			
<b>(10) Subtotal: Requested Amount for S+C Renewal Projects:</b>				<b>\$32,819.00</b>					
<b>(11) Total CoC Requested Amount (line 8 + line 10):</b>				<b>\$1,174,176.00</b>					

\*HUD-defined CoC names & numbers are available at: <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>.

\*\*Check this box if this is a #1 priority Samaritan bonus project.

CoC-Q

**R: CoC Pro Rata Need (PRN) Reallocation Chart**  
 (Only for Eligible Hold Harmless CoCs)

<b>1a. Will your CoC be using the PRN reallocation process?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
<b>1b. If Yes</b> , explain the open decision making process the CoC used to reduce and/or eliminate projects (use no more than one-half page).					
<b>2. Enter</b> the total 1-year amount of <i>all</i> SHP projects that are eligible for renewal in 2007, which amount you have <b>verified with your field office</b> :				<i>Example:</i> \$530,000	\$
<b>3. Starting</b> with the total entered above for question 2, subtract the amount your CoC proposes to use for new permanent housing project, and enter the remaining amount: <i>(In this example, the amount proposed for new PH project is \$140,000)</i>				<i>Example:</i> \$390,000	\$
<b>4. Enter the Reduced or Eliminated Grant(s) in the 2007 Competition</b>					
(1) Expiring Grants	(2) Program Code	(3) Component	(4) Annual Renewal Amount	(5) Reduced Amount	(6) Retained Amount from Existing Grant
<i>Ex: MA01B300002</i>	<i>SHP</i>	<i>TH</i>	<i>\$100,000</i>	<i>\$60,000</i>	<i>\$40,000</i>
<i>Ex: MA01B400003</i>	<i>SHP</i>	<i>SSO</i>	<i>\$80,000</i>	<i>\$80,000</i>	<i>\$0</i>
<b>(7) TOTAL:</b>					
<b>5. Newly Proposed Permanent Housing Projects in the 2007 Competition*</b>					
(8) 2007 Project Priority Number		(9) Program Code	(10) Component	(11) Transferred Amounts	
<i>Example: #5</i>		<i>SHP</i>	<i>PH</i>	<i>\$90,000</i>	
<i>Example: #12</i>		<i>S+C</i>	<i>TRA</i>	<i>\$50,000</i>	
<b>(12) TOTAL:</b>					

\*No project listed here can be a #1 priority Samaritan Bonus project

**S: CoC Project Leveraging Summary Chart**

Name of Continuum	Total Value of Written Commitment
Utah Balance of State Continuum of Care	\$983,592

**T: CoC Current Funding and Renewal Projections Chart**

<b>Supportive Housing Program (SHP) Projects:</b>													
<b>Type of Housing</b>		<b>All SHP Funds Requested (Current Year)</b>		<b>Renewal Projections</b>									
		<b>2007</b>		<b>2008</b>		<b>2009</b>		<b>2010</b>		<b>2011</b>		<b>2012</b>	
Transitional Housing (TH)		\$367,415.00		\$536,573.00		\$891,810.00		\$259,277.00		\$795,963.00		\$460,346.00	
Safe Havens-TH													
Permanent Housing (PH)		\$665,162.00		\$81,548.00		\$119,500.00		\$522,826.00		\$163,067.00		\$119,500.00	
Safe Havens-PH													
SSO		\$74,458.00		\$138,288.00		\$74,458.00				\$212,746.00			
HMIS		\$34,322.00		\$32,344.00		\$32,344.00		\$32,344.00		\$32,344.00		\$34,322.00	
<b>Totals</b>		<b>\$1,141,357.00</b>		<b>\$788,753.00</b>		<b>\$1,118,112.00</b>		<b>\$814,447.00</b>		<b>\$1,204,120.00</b>		<b>\$614,168.00</b>	
<b>Shelter Plus Care (S+C) Projects:</b>													
<b>Number of S+C Bedrooms</b>		<b>All S+C Funds Requested (Current Year)</b>		<b>Renewal Projections</b>									
		<b>2007</b>		<b>2008</b>		<b>2009</b>		<b>2010</b>		<b>2011</b>		<b>2012</b>	
		<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>
SRO													
0													
1		4	\$32,819.00	4	\$32,819.00	4	\$32,819.00	4	\$32,819.00	4	\$32,819.00	15	\$363,479.00
2													
3													
4													
5													
<b>Totals</b>		4	\$32,819.00	4	\$32,819.00	4	\$32,819.00	4	\$32,819.00	4	\$32,819.00	15	\$363,479.00

## Part IV: CoC Performance

### U: CoC Achievements Chart

<b>2006 Objectives to End Chronic Homelessness and Move Families and Individuals to Permanent Housing</b>	<b>12-month Measurable Achievement Proposed in 2006</b>  (from Chart N of your 2006 CoC application)	<b>Accomplishments</b>  (Enter the numeric achievement attained during past 12 months)
1. Create new PH beds for chronically homeless persons.	1. Complete Construction of the Davis Behavioral Health PSH .  2. Complete construction of Southwest Center’s PSH, Dixie View.  3. Seek \$10M increase in usage of HOME, LIHTC, and Olene Walker Loan Funds for Chronic Homeless Housing.	1. Occupancy began in June 2006.  2. Occupancy began in February 2007.  3. An additional \$400,000 of funding was secured during the 2007 legislative session.
2. Increase percentage of homeless persons staying in PH over 6 months to 71%.	1. Expand life skills in each of seven regions project to address stability issues.  2. Establish community volunteers in each of seven regions to assist in socialization and integration.  3. Identify baseline of transitions to PH and develop and train case managers from PH agencies on ways to improve PH stability.  4. Increase funds for supportive services form the Utah State Legislature through the Pamela Atkinson Homeless Trust Fund with matching county grants. Pursuing collaborative grant through HHS.  5. Implement training in each of seven regions for client understanding of the legal requirements for a lease.	1. Family Development Certification Training was held in Provo, Utah, in October 2006. Twenty case managers completed the training.  2. Nine Local Homeless Coordinating Committees (LHCC) have been meeting on a regular basis for the past year.  3. Baseline was established at 43%.  4. An additional \$1,000,000 of funding for the Pamela Atkinson Homeless Trust Fund was secured during the 2007 legislative session.  5. Training will be incorporated through Annual Progress Report (APR) and skills training classes.

<p>3. Increase percentage of homeless persons moving from TH to PH to 61.5%.</p>	<p>1. Convert 50% of current TH projects using on-site facilities to scattered-site TBRA housing as feasible to enable seamless transitions to PH.</p> <p>2. Increase enrollment in mainstream resources by working with clients to focus on income and housing barriers.</p> <p>3. Incorporate self-reliance case management for 100% of TH programs.</p>	<p>1. Project was put on hold until future funding is available for more affordable housing in the rural area.</p> <p>2. SOARS training was held statewide. Over 200 individuals were trained.</p> <p>3. Self Sufficiency matrix was incorporated into HMIS for case managers to use in the evaluation of clients.</p>
<p>4. Increase percentage of homeless persons becoming employed by 11%.</p>	<p>1. Increase funds for supportive services from the Utah State Legislature with matching county grants. Pursue collaborative grants through HHS.</p> <p>2. Work with the Utah Department of Workforce Services and increase outreach to shelters, encouraging employment of all able-bodied clients receiving assistance.</p> <p>4. Pursue “One Stop Shop” with the Department of Workforce Services utilizing Davis HCC Mainstream Mentoring Pilot Project.</p>	<p>1. An additional \$1,000,000 of funding for the Pamela Atkinson Homeless Trust fund was secured during the 2007 legislative session.</p> <p>2. Various regions are beginning to provide services, access to public assistance and employment.</p> <p>3. Discussion is taking place on how to achieve the “One Stop Shop” throughout the state.</p>
<p>5. Ensure that the CoC has a functional HMIS system.</p>	<p>1. Expand strategic training and planning session for:  a) HMIS participants to develop a five year plan in June 2006.  b) Hold ½ day training for HMIS users in October 2006.</p> <p>2. Integrate software used by Community Action Programs and substance abuse providers.</p>	<p>1. Held a strategic planning session in June 2006 and a ½ day training session for users in October 2006. The five year plan was not developed due to substantial local HMIS leadership changes. This project has been transferred to the Salt Lake County Homeless Coordinating Council for management.</p> <p>2. Software has been integrated for substance abuse providers and CAP programs. The HMIS team has completed their portion of this project. The vendors of the substance abuse and CAP software have not yet completed their portion. The substance abuse community does not have funding at present to pay for the development of this integration.</p>

	<p>3. CoC domestic violence providers will provide aggregate data on domestic violence related homelessness.</p> <p>4. Develop and implement HMIS compliance measures through HMIS project steering committee and Utah Balance of State Steering Committee.</p>	<p>These agencies are currently doing double entry.</p> <p>3. Domestic violence agencies are providing aggregate reports to the State.</p> <p>4. a) Compliance measures were developed and are being used to evaluate agency performance in HMIS.</p> <p>b) A statewide privacy policy has been developed and implemented for HMIS participants.</p> <p>c) The YWCA chaired a committee that developed state wide ethical standards for UHMIS participants.</p>
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**Briefly explain the reasons for not meeting one or more of your proposed measurable achievements.** Change in management and staffing of UHMIS has caused a delay in achieving some goals. UHMIS should be on track within six months.

***OPTIONAL: If desired, you may use this space to describe your CoC’s most significant accomplishments over the past 12 months.***

1. Held “Bridges out of Poverty” seminars in Ogden, Salt Lake County and St. George for providers, funders and case managers. Over 900 individuals attended the seminars.
2. Part-Time staff person was hired to facilitate the Balance of State Continuum of Care process.
3. A director of homeless task force was hired by the State of Utah to assist the nine regional Homeless Coordinating Committees in developing local 10-year plans to end homelessness.
4. Received funding from the State of Utah for “Pathways Housing for Families” (Housing First) for four regions.

## V: CoC Chronic Homeless (CH) Progress Chart

1. Enter the total number of chronically homeless persons in your CoC and the total number of permanent housing beds designated for the chronically homeless in your CoC for each year.					
<b>Year</b>	<b>Number of CH Persons</b>			<b>Number of PH beds for the CH</b>	
<b>2005</b>	168			18	
<b>2006</b>	112			20	
<b>2007</b>	181			57	
<b>Briefly describe the reason(s) for any increases in the total number of chronically homeless persons between 2006 and 2007:</b> The Balance of State had a better response from agencies during the point in time count. Agencies in very rural areas who provide services to homeless individuals were allowed to conduct a week long survey including the question "Where did you sleep the night of January 23 <sup>rd</sup> ?" This allowed to us count more individuals in the rural areas than before.					
2. Indicate the number of <b>new</b> PH beds in place and made available for occupancy for the chronically homeless between February 1, 2006 and January 31, 2007:					<u>37</u>
3. Identify the amount of funds from each funding source for the development and operations costs of the <b>new</b> CH beds created between February 1, 2006 and January 31, 2007.					
<b>Cost Type</b>	<b>Public/Government</b>				<b>Private</b>
	<b>HUD McKinney-Vento</b>	<b>Other Federal</b>	<b>State</b>	<b>Local</b>	
<b>Development</b>	\$ 901,190	\$ 700,000	\$ 171,000	\$	\$ 450,000
<b>Operations</b>	\$ 191,474	\$	\$	\$	\$
<b>TOTAL</b>	\$ 1,092,664	\$ 700,000	\$ 171,000	\$	\$ 450,000

## W: CoC Housing Performance Chart

<b>1. Participants in Permanent Housing (PH)</b>		
HUD will be assessing the percentage of all participants who remain in S+C or SHP permanent housing (PH) for more than six months. SHP projects include both SHP-PH and SHP-Safe Haven PH renewals. Complete the following chart using data based on the <u>most recently submitted</u> APR for Question 12(a) and 12(b) for PH projects included on your CoC Priority Chart:		
<input type="checkbox"/>	No applicable PH renewals are on the CoC Project Priorities Chart	APR Data
<input checked="" type="checkbox"/>	<u>All</u> PH renewal projects with APRs submitted are included in calculating the responses below	
a.	Number of participants who <b>exited</b> PH project(s)—APR Question 12(a)	11
b.	Number of participants who did <b>not leave</b> the project(s)—APR Question 12(b)	6
c.	Number who <b>exited</b> after staying 7 months or longer in PH—APR Question 12(a)	4
d.	Number who did <b>not leave</b> after staying 7 months or longer in PH—APR question 12(b)	3
e.	Percentage of all participants in PH projects staying 7 months or longer (c. + d. divided by a. + b., multiplied by 100 = e.)	41%
<b>2. Participants in Transitional Housing (TH)</b>		
HUD will be assessing the percentage of all TH clients who moved to a permanent housing situation. TH projects include SHP-TH and SHP-Safe Haven/TH <i>not</i> identified as permanent housing. Complete the following chart using data based on the <u>most recently submitted</u> APR Question 14 for TH renewal projects included on your CoC Priorities Chart.		
<input type="checkbox"/>	No applicable TH renewals are on the CoC Project Priorities Chart	APR Data
<input checked="" type="checkbox"/>	<u>All</u> TH renewal projects with APRs submitted are included in calculating the responses below	
a.	Number of participants who exited TH project(s)—including unknown destination	42
b.	Number of participants who moved to PH	36
c.	Percent of participants in TH projects who moved to PH (b. divided by a., multiplied by 100 = c.)	86%

## X: Mainstream Programs and Employment Project Performance Chart

<input type="checkbox"/>	No applicable renewal projects for the Mainstream Programs and Employment Chart are included in the CoC Priorities Chart.
<input checked="" type="checkbox"/>	All renewal projects on the CoC Priorities Chart that are not exempted from reporting in the APR are included in calculating the responses below.

(1) Number of Adults Who Left (Use same number in each cell)	(2) Income Source	(3) Number of Exiting Adults with Each Source of Income	(4) Percent with Income at Exit (Col 3÷Col 1 x 100)
53	a. SSI	7	13.21%
53	b. SSDI	4	7.55%
53	c. Social Security	0	0.00%
53	d. General Public Assistance	9	16.98%
53	e. TANF	20	37.74%
53	f. SCHIP	0	0.00%
53	g. Veterans Benefits	0	0.00%
<b>53</b>	<b>h. Employment Income</b>	<b>30</b>	<b>56.60%</b>
53	i. Unemployment Benefits	0	0.00%
53	j. Veterans Health Care	0	0.00%
53	k. Medicaid	44	83.02%
53	l. Food Stamps	37	69.81%
53	m. Other: Child Support	6	11.32%
53	n. No Financial Resources	0	0.00%

## Y: Enrollment and Participation in Mainstream Programs Chart

Check those activities implemented by a <b>majority</b> of your CoC's homeless assistance providers (check all that apply):	
<input checked="" type="checkbox"/>	A majority of homeless assistance providers have case managers systematically assist clients in completing applications for mainstream benefit programs.
<input checked="" type="checkbox"/>	The CoC systematically analyzes its projects' APRs to assess and improve access to mainstream programs.
<input checked="" type="checkbox"/>	The CoC has an active planning committee that meets at least three times a year to improve CoC-wide participation in mainstream programs.
<input checked="" type="checkbox"/>	A majority of homeless assistance providers use a single application form for four or more of the above mainstream programs.
<input checked="" type="checkbox"/>	The CoC systematically provides outreach and intake staff specific, ongoing training on how to identify eligibility and program changes for mainstream programs.
<input type="checkbox"/>	The CoC or any of its projects has specialized staff whose primary responsibility is to identify, enroll, and follow-up with homeless persons on participation in mainstream programs.
<input checked="" type="checkbox"/>	A majority of homeless assistance providers supply transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs.
<input checked="" type="checkbox"/>	A majority of homeless assistance providers have staff systematically follow-up to ensure that mainstream benefits are received.
<input checked="" type="checkbox"/>	The CoC coordinates with the State Interagency Council(s) on Homelessness to reduce or remove barriers to accessing mainstream services.

## Z: Unexecuted Grants Awarded Prior to the 2006 CoC Competition Chart

Provide a list of <u>all</u> HUD McKinney-Vento Act awards made prior to the 2005 competition that are not yet under contract (i.e., signed grant agreement or executed ACC).			
Project Number	Applicant Name	Project Name	Grant Amount
N/A			
		<b>Total:</b>	

**AA: CoC Participation in Energy Star Chart**

HUD promotes energy-efficient housing. All McKinney-Vento funded projects are encouraged to promote energy efficiency, and are specifically encouraged to purchase and use Energy Star labeled products. For information on the Energy Star initiative go to: <http://www.energystar.gov>.

Have you notified CoC members of the Energy Star initiative?  Yes  No

Percentage of CoC projects on CoC Priority Chart using Energy Star appliances: 55 %

**AB: Section 3 Employment Policy Chart**

	YES	NO
1. Is any project in your CoC requesting HUD funds for housing rehabilitation or new construction?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. <b>If you answered yes to Question 1:</b> Is the project requesting \$200,000 or more?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>3. <b>If you answered yes to Question 2:</b> What activities will the project undertake to ensure that employment and other economic opportunities are directed to low- and very low-income persons, per the Housing and Urban Development Act of 1968 (known as “Section 3”)? <b>Check all that apply:</b></p> <p><input type="checkbox"/> The project will have a preference policy for hiring low- and very low-income persons residing in the service area or neighborhood where the project is located, and for hiring Youthbuild participants/graduates.</p> <p><input type="checkbox"/> The project will advertise at social service agencies, employment and training centers, community centers, or other organizations that have frequent contact with low- and very low-income individuals, as well as local newspapers, shopping centers, radio, etc.</p> <p><input type="checkbox"/> The project will notify any area Youthbuild programs of job opportunities.</p> <p><input type="checkbox"/> If the project will be awarding competitive contracts of more than \$100,000, it will establish a preference policy for “Section 3 business concerns”* that provide economic opportunities and will include the “Section 3 clause”** in all solicitations and contracts.</p> <p><input type="checkbox"/> The project has hired low- or very low-income persons.</p>		
<p>*A “Section 3 business concern” is one in which: 51% or more of the owners are section 3 residents of the area of service; <u>or</u> at least 30% of its permanent full-time employees are currently section 3 residents of the area of service, or within three years of their date of hire with the business concern were section 3 residents; <u>or</u> evidence of a commitment to subcontract greater than 25% of the dollar award of all subcontracts to businesses that meet the qualifications in the above categories is provided.</p> <p>**The “Section 3 clause” can be found at 24 CFR Part 135.</p>		